

# Churcham Parish Council

**Clerk**  
Mrs Marilyn King  
Birdwood Villa Farm  
Birdwood  
Gloucestershire  
GL19 3EQ  
Tel: 01452 750 451  
Email:  
Birdwood.villafarm@virgin.net

## **Minutes of the meeting of the CHURCHAM PARISH COUNCIL Held at Churcham Primary School On the 17<sup>th</sup> November 2015 at 7.30pm**

The Vice Chairman welcomed everyone to this parish council meeting and asked if anyone was intending to record this meeting

### **1. Attendance and Apologies**

Those Present: - Councillors Price {Vice Chairman} Baber, Freeman, Newbery, Brookes and Francis along with the clerk Marilyn King, District Councillor Jones, Village Agent Hilary Lyon and five members of the public.

Apologies were received and accepted from Councillor Reeves.

**2 Declarations of Interest by members in items to be discussed.** There were no declarations

**3. Minutes of previous Meeting.** Councillor Newbery proposed that they be signed as a true record of events and Councillor Price seconded the motion which was unanimously approved.

**4. Matters arising.** There were no matters arising.

### **5. Planning Applications.**

5.1 Smart Farms: - P0101/15/FUL Discon: - Discharge of conditions {05} Materials, {06} Drainage {07} Low carbon energy scheme relating to planning permission P0188/14/Ful. Councillor Freeman proposed that the assemble parish council approve the discharge of conditions, this was seconded by Councillor Brookes and unanimously agreed.

5.2 Mr & Mrs Shepherd, School of the Lion, Beauchamp House Main Road Churcham: - P0904/15/Ful: - Change of use {D1 to C3} alterations and extension to former dairy/school rooms to residential dwelling. Temporary permission for the stationing of a mobile home. Councillor Brookes proposed that this application be approved, which was seconded by Councillor Francis and unanimously approved.

5.3 Ms M Coopey, 4 Picked Acre, Bulley Lane Churcham: - P1594/15/FUL. Two storey side and single storey rear extension with alterations to existing porch. Councillor Price proposed that this application be approved, this was seconded by Councillor Baber and unanimously approved.

## **6. To confirm planning decisions by Forest of Dean District Council/Gloucestershire County Council.** There were no planning decisions granted.

**7. Clerk's Report.** The clerk reported that she has held meetings with Skanska/ Highways England regarding the kerbs lowering the kerbs on the footpath either side of Churcham House drive, and tactile paving installed to allow partially sighted residents, people with mobility scooters and families with push chairs to manoeuvre easily. The clerk was informed that this will be put into the programme of work, and possibly completed towards the end of December weather permitting.

Gloucestershire Highways say the propose to surface dress Lake Close and micro surface Lake Lane subject to funding during next spring.

The asset register was updated and it was proposed that it be signed by the Vice Chairman by Councillor Baber and seconded by councillor Brookes and unanimously agreed.

Councillor Freeman proposed that the updated Standing Orders were approved, this was seconded by Councillor Brookes and unanimously approved.

The Parish Council website is up and running and can be found by anyone wishing to view it at [churchamparishcouncil.org.uk](http://churchamparishcouncil.org.uk)

The defibrillator box at the Kings head Public House has been installed and it has been organised that the defibrillator its self should be up and running within a week when Michelle Jefferies one of the managers at the Kings Head registers it on the South West Ambulance Service website.

Michelle has agreed to be responsible for the weekly and monthly checks on it, for which the parish council passes on their thanks for her efforts on behalf of the parish.

**8. Councillor's Reports.** Councillor asked the clerk to discuss with Skanska/Highways England if the kerb could be lowered opposite Longcroft to enable partially sighted residents to cross the road easily. Councillor Newbery was thanked by the parish council and residents for all his work restoring the telephone kiosk and replacing all the glass, as well as cleaning out 8 bus shelters. Councillor Newbery is a valuable asset to this parish.

Councillor Brookes discussed the work that would be required if he became the parish flood warden.

The occasional flooding in Bulley Lane around Picked Acre was caused by the filling in of the ditch especially when driveways to the properties were installed and no pipes put in below them to allow the water to drain freely.

Councillor Newbery told the meeting that part of Chapel Lane floods between the old Chapel and the Garden Centre where the ditch has been filled in pushing the water all across the road. Councillor Newbery has discussed this problem with Two Rivers Housing who are in the process of obtaining planning permission for the paddock for affordable housing.

Councillor Baber discussed the potholes in Bulley Lane and Lake Lane and also the subsidence of the lane by the Chapel of Rest. The clerk was asked to bring this to the attention of Gloucestershire Highways.

District Councillor Jones discussed the Forest of Dean District Councils application for devolution.

Councillor Francis discussed his idea of promoting Churcham Parish. He proposes to hold a meeting probably in March 2016 to engage and galvanise our community and how we can all provide support and nurture interaction and make Churcham, Bulley and Birdwood an even greater place to live.

## **9 Financial Matters.**

9.1 Councillor Francis proposed that the following cheque were signed, this was seconded by Councillor Newbery and unanimously approved.

Aon Insurance for £92.81 increase due to updated value of bus shelters.

9.2 The balance of the two bank accounts after the above cheques have been processed was £8495.31

9.3 Councillors discussed setting the draft precept for 2016/17. Councillor Baber proposed setting it at £9000.00, this was seconded by Councillor Freeman and was unanimously agreed.

**10. Public Opinions.** One resident discussed the occasional flooding of Lake Lane between the sewerage work and Lake Farm and also the area by the pumping station where a layby has been installed filling in the ditch where no pipe has been put in. The clerk was asked to discuss the matter with Gloucestershire Highways.

Residents are concerned about the parking of vehicles on the public footpath at the entrance of Bulley Lane in Birdwood. The vehicles appear to belong to workers who work at a nearby car sales business. The police will be informed and asked to get them removed.

## **11 Correspondence received: -**

11.1 Gloucestershire County Council: - Funded Public Transport Consultation Evening Event was discussed.

11.2 Gloucestershire Rural Community Council: - Cascade. Councillors decided that the cascade for residents who would like to rent properties at the proposed affordable housing site in Chapel Lane should go equally to adjoining parishes if not enough people with a connection to Churcham come forward and fit the criteria.

11.3 Forest of Dean District Council: - Dementia awareness Session to be held on the 25<sup>th</sup> November. The clerk and the Chairman will attend this.

11.4 Skanska/Highways England notify that the A40 from Forest Gate Huntley to Church Road Longhope will close to through traffic from 8pm to 6am. Work will start on the 23<sup>rd</sup> November, and will last approximately 10 weeks. All traffic management will be removed over the Christmas period.

**12. Any other business.** There was no other business to discuss.

**The Vice Chairman thanked everyone for attending and closed the meeting at 9pm  
The date of the next meeting is the 19<sup>th</sup> January 2016**

The clerk's working hours are: -

Monday 10am – 12pm, 2pm – 4pm

Wednesday 10am – 12pm, 2pm to 4pm

Thursday 10am – 12pm, 2pm – 3pm

If any urgent item needs to be discussed by councillors or residents in between these times I can be contacted by telephone only on 01452 750451