

# Churcham Parish Council

**Clerk**  
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## **Minutes of the meeting of the CHURCHAM PARISH COUNCIL Held at Churcham Primary School On the 16<sup>th</sup> February 2016 at 7.30pm**

### **1. Attendance and Apologies**

Those Present: - Councillors Reeves, Price, Freeman, Newbery, Brookes and Francis along with the clerk Marilyn King. Also attending were District Councillor Jones and four members of the public.

Apologies were received and accepted from Councillor Baber.

### **2 Declarations of Interest by members in items to be discussed.** There were no declarations.

**3. The minutes of the previous meeting.** Councillor Price proposed that the minutes be approved as a true record of events. This was seconded by Councillor Brookes and was unanimously approved.

### **4. Matters arising.**

The marker post that should have been replaced in Oakle Street have still not been replaced by Gloucestershire Highways, the clerk was asked to contact them.

The slow broadband speed is still causing concern for residents the clerk was asked to contact County Councillor Robinson, District Councillor Jones will also discuss the problems with BT.

The tactile paving and kerb lowering should take place within the next couple of weeks alongside the A40 opposite the Sainthill turning. This will be a great advantage to the partially sighted and disabled residents as well as people with pushchairs.

### **5. To consider planning applications notified by the Forest of Dean District Council.**

5.1. Mr Fisher, Huntsman's Meadow Oakle Street Churcham; - P1273/15/Ful. Retrospective application for the siting of a static caravan. Councillors approved this application.

### **6. To confirm planning decisions by the Forest of Dean District Council.**

5.1 Mr Shepherd, School of the Lion Main Road Churcham: - Change of use {D1 to C3} alterations and extension to former dairy/school rooms to residential dwelling. Temporary permission for the stationing of a mobile home. Full permission for this application was granted.

### **7. Clerk's Report.**

7.1. The emergency plan was discussed and will be discussed at a future meeting.

7.2. The clerk told the meeting that Two Rivers Housing should be submitting a planning application for the proposed affordable housing site in Chapel Lane shortly.

The application will be for seven units. Two will be one bedroom two person flats, one will be a one bedroom two person bungalow, two will be two bedroom four person houses and two will be three bedroom five person houses.

The changes were requested after identifying from the Housing Register an increased need for one bedroom properties in this area.

7.3 The clerk asked for a proposal to appoint Mrs Shirley Fowler as the Internal Auditor for the parish council. Councillor Reeves proposed that this was acceptable, this was seconded by Councillor Francis and unanimously agreed.

7.4. The clerk discussed the running of the parish council website. Councillor Brookes proposed that Mr Nigel Steele be appointed to run it in future, this was seconded by Councillor Reeves and unanimously agreed.

The clerk told the meeting that it had been reported to her by a local resident that the stream that runs alongside Brooklands Care Home in Bulley Lane is being polluted from a septic tank, she will contact the Environment Agency.

### **8. Councillor's Reports.**

Councillor Francis discussed the My Churcham Initiative which he and a steering group are setting up. This is a community group set up to foster and develop the parish of Churcham.

If you would like to get involved please telephone 01452 750207, or email

[mychurcham@churcham.org.uk](mailto:mychurcham@churcham.org.uk) or visit the website [www.churcham.org.uk/mychurcham](http://www.churcham.org.uk/mychurcham)

The clerk was asked to contact the public rights of way officer Suzanne Hope to discuss a dangerous bridge, blocked stile and blocked gateway on the footpath from halfway bridge alongside the A40 to Lake Farm.

Potholes on the A40 were discussed, the clerk was asked to contact Highways England to get the repaired. Residents reversing out onto the A40 opposite Knoll Cottages is an accident waiting to happen according to local residents. The clerk was asked to write to them.

### **9 Financial Matters.**

9.1 Councillor Brookes proposed that the following cheques were approved for payment, this was seconded by councillor Newbery and unanimously agreed.

Churcham and Bulley National School £245.00 for the hire of the school room for meetings.

Mrs M King £1688.34 salary/office expenses.

The balance of the two bank accounts after the above cheques are processed will be £3908.26p.

### **10. Public Opinions.**

A resident of Bulley complained about the local flooding of the highway between Colliers Elm Fam and Tibberton, the clerk was asked to contact Gloucestershire Highways to discuss the problems.

### **11 Correspondence received: -**

11.1 Forest of Dean District Council: - Planning Peer Challenge. A meeting will be held on the 9<sup>th</sup> March at the Council Offices Coleford for Councillors. If any Councillor is available they will attend.

**12. Any other business.** There was no other business to discuss.

**The chairman thanked everyone for attending and closed the meeting at 8.15pm**

**The date of the next meeting is to be held on the 15<sup>th</sup> March.**

The clerk's working hours are: -

Monday 10am – 12pm, 2pm – 4pm, Wednesday 10am – 12pm, 2pm to 4pm and Thursday 10am – 12pm, 2pm – 3pm

If any urgent item needs to be discussed by councillors or residents she can be contacted by telephone only on 01452 75045

