

# Churcham Parish Council

**Clerk**  
Mrs Marilyn King  
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Date: - 20.9.16

## **To all members of the Parish Council**

You are hereby summoned to attend a meeting of Churcham Parish Council to be held on the 20<sup>th</sup> September 2016 at Churcham Primary School at 7.30pm for the purpose of the following business: -

The Chairman has requested that all Parish Councillors arrive at the school for 7pm to view planning applications and correspondence prior to the start of the meeting.

Mrs M King Clerk to the Parish Council

## **AGENDA**

**1 To receive apologies for absence.**

**2. To record any declaration of interest that Councillors wish to make on items on the agenda.**

**3. To approve the minutes of previous meeting.**

**4. To consider matters arising from those minutes.**

**5. To consider applications for planning notified by the District Council and County Council.**

**The public will be permitted to speak for a total of 3 minutes per planning application before a decision is made by Councillors.**

5.1 Mr & Mrs Gittings, Milton cottage, Bulley Lane Churcham: - Erection of a new dwelling and detached garage. Demolition of existing dwelling, garage and outbuildings.

5.1a Planning application comments from Mrs Buckley.

5.2 Smart Farms, Stone End Farm Churcham: - Change of use of existing agricultural barn to B1 light industrial use and associated works.

5.3 Smart Farms, Former Army Camp Church Lane Churcham: - Application under section 191 to establish whether a Lawful Commencement of planning permission P1188/14/FUL for the erection of a proposed dwelling has occurred.

**6. Planning decisions notified by the Forest of Dean District Council.**

## **7. To receive the clerk's report.**

7.1 Update on affordable housing site in Chapel Lane.

## **8. To receive Councillors reports:** {any problems/concerns from residents}

8.1 Councillor Francis: - Discuss the parish plan and possibility of setting up a steering group of independent residents.

## **9. Financial Matters.**

9.1 A Certified Annual Return for year ended 31<sup>st</sup> March 2016 has been completed and includes the External auditor's certificate and opinion.

A Notice of Conclusion of Audit has been posted on the notice board at the school and on the website.

## **To record balance of bank accounts.**

Cheques for approval: M King £1684.69, salary/office expenses.

## **10. Correspondence Received.**

10.1 Mrs Clapham: - Noxious odour from pig farm in Chapel Lane.

10.2 Complaint regarding wooden chalet style building at Spring Villa Farm.

10.3 Chris Riley GCC: Major improvement scheme at Over roundabout.

10.4 Robert Watkins North Dean Rights of Way Association: - Footpath from Lake Lane to A40.

10.5 Rebecca Hurcombe FODDC – Recycle Week targets “Unusual Suspects”.

10.6 Clive Reynolds FODDC: - Staffing Update Development Management Team.

10.7 Highways England: - Signs on the A40.

10.8 Western Power Distribution: - New 105 power cut number is now live.

10.9 Crissie Parkes Gloucestershire Police: - Observations requested for suspect vehicle.

10.10 Chrissie Parkes Gloucestershire Police: - Neighbour Watch message.

10.11 Community Heartbeat Trust: - Monitoring of Defibrillators.

10.12 Community Heartbeat Trust: - Transfer of telephone kiosk to Churcham Parish Council.

10.13 FODDC: - Street Trading Fees.

## **11. Public Question Time.** To answer questions asked by members of the public.

Questions should be sent in writing to the clerk at least three days prior to the meeting.

A maximum of 3 minutes will be allowed for each question asked.

## **12 Any other business.**

12.1 Financial regulations to be approved.

12.2 Standing Orders to be approved.

12.3 Asset Register to be approved.

**The next meeting of Churcham Parish Council will be held on the 18<sup>th</sup> October 2016 at 7.30 pm at Churcham Primary School.**

