

# Churcham Parish Council

**Clerk**  
Mrs Marilyn King  
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## **The Minutes of the ANNUAL CHURCHAM PARISH COUNCIL MEETING Held at Churcham Primary School On the 16<sup>th</sup> May at 7.00pm**

**Those Present:** - Councillors Francis, Baber, Freeman, Brookes and Price along with their clerk Marilyn King, and one member of the public.

**1. Election of Chairman.** Councillor Brookes proposed that Councillor Francis be re-elected as Chairman of the parish Council, this was seconded by Councillor Price and unanimously agreed.

**2. Election of Vice Chairman.** Councillor Price proposed that Councillor Newbery be re-elected as Vice Chairman of the Parish Council. This was seconded by Councillor Brookes and unanimously agreed.

**1. To receive apologies for absence.** Councillors Newbery and Reeves tendered their apologies.

**2. To record any Declarations of Interest by members in items to be discussed.**

Councillors Freeman and Baber declared their interest in item 7.1, and took no part in the decision making of the application.

**5. To approve the minutes of previous Meetings.** Councillor Brookes proposed that they be signed as a true record, this was seconded by Councillor Freeman and unanimously agreed.

**6. To consider matters arising from those minutes.**

The contracts manager for the Fairholm Group will investigate foul smell and effluent leakage from Brookland in Bulley Lane.

**7. To consider planning applications notified by the Forest of Dean District Council:-**

7.1 Mr & Mrs Freeman, New House Farm, Oakle Street Churcham: - Proposed single storey extension to side of existing property to house hydrotherapy pool for occupant and open sided porch to side elevation. Councillor Brookes proposed approval for this application, this was seconded by Councillor Price and unanimously approved.

7.2 Trustees of Churcham & Bulley National School; The School House Main Road Churcham: - Discharge of Conditions {05} sustainable disposal of surface water and {06} driveway finish of planning permission P1357/16/FUL.

Councillor Price proposed approval of this application, this was seconded by Councillor Baber.

## **8. To confirm planning decisions by Forest of Dean District Council/Gloucestershire County Council.**

Ms A Paul, Meadow Walk Solomons Tump Huntley: - Erection of a single storey front and side extension. Full permission was granted.

## **9. Clerk's Report.**

The clerk reported that Councillor Reeves has recently completed a financial check on the Parish Council accounts and agreed that all figures are accurate.

## **10. To receive Councillor's Reports.**

10.1 Councillor Baber raised concerns regarding enforcement action on the parking of a caravan in a field off the bridle way at Bulley. The clerk will question District Councillor Jones and the Enforcement Officer.

10.2 Councillor Brookes enquired about the new weather station at the junction of Bulley Lane and the A40 at Churcham. The clerk was asked to contact a highways manager to find out what the cameras are recording.

10.3 Councillor Francis reminded everyone about the memorial walk taking place on Saturday, leaving Churcham Church at 10.30pm.

## **11. Financial Matters.**

Councillor Baber proposed that the cheques below be approved and signed, this was seconded by Councillor Freeman and unanimously agreed.

11.1 Mrs S Fowler £50.00 for internal audit.

11.2 Churcham PCC £125.00 grant towards the upkeep of the churchyard for the year 2015/16.

11.3 Bulley PCC £125.00 grant towards the upkeep of the churchyard for the year 2015/16.

11.4 £9000.00 precept payment from FODDC has been banked.

11.5 £180.00 LTCS grant from FODDC has been banked.

## **To record the balance of the two bank accounts.**

£14575.10.

## **12. Correspondence received.**

12.1 Love your Forest Campaign raising awareness of the problem of rural litter was discussed.

12.2 FODDC reminds riparian owners that if they have a watercourse or ditch that might pass through or directly drain their land that it is their responsibility to maintain the bed, the banks and clear any debris, natural or otherwise from the watercourse/ditch.

12.3 Chrissie Parkes from Gloucestershire Police reported that unknown offenders have entered an insecure yard in the Lake Lane area of Churcham and stolen property.

12.4 Grant Thornton the External Auditor for the Parish Council acknowledge receipt of the Annual Return.

12.5 Chrissie Parkes the neighbourhood Watch Co-ordinator for Gloucestershire Police reported that on 3<sup>rd</sup> May unknown offenders gained entry to the building site in Henry Hook Close Chapel Lane Churcham and searched the site and batteries from a dumper truck, an excavator and a generator valued at £1500.00 were stolen.

12.6 Gloucestershire County Council issued a Temporary Traffic Order to close Bulley Lane from the A40 at Churcham to Birdsend Farm for surface dressing of the carriageway from the 3<sup>rd</sup> July until 5<sup>th</sup> July diversions will be in operation.

12.7 Perter Williams FODDC reported that grants and support is available for Neighbourhood Planning Groups.

12.8 Brian Jones reported that the Enforcement Officer for the FODDC has been contacted over concerns that a caravan and occupants has moved into a field west of Hilltop Cottage Bulley.

12.9. Commercial vehicle parking at Briarways. Councillors Francis and Brookes will visit the site to discuss the problems.

12.10 Keith Titterington a Contracts Manager for Fairholm Group reported that he will be investigating concerns that the septic tank at Brooklands could be defective.

12.11 Gloucestershire County Council; - Temporary Traffic Order has been issued for the road closure of part of Oakle Street Churcham from 21.8.17 to 1.9.17 for bridge repairs. Diversions will be in place.

### **11. Public Question Time.**

No one took up this option.

### **12. Matters raised for discussion at next meeting.**

Councillors will discuss the alteration of the starting time of the Annual Parish Council Meeting.

**The chairman thanked everyone for attending and closed the meeting at 7.35pm  
The date of the next meeting is to be held on the 20<sup>th</sup> June 2017**

The clerk's working hours are: -

Monday 10am – 12pm, 2pm – 4pm

Wednesday 10am – 12pm, 2pm to 4pm

Thursday 10am – 12pm, 2pm – 3pm

If any urgent item needs to be discussed by councillors or residents in between these times I can be contacted by telephone only on 01452 750451