

# Churcham Parish Council

**Clerk**  
Mrs Marilyn King  
Birdwood Villa Farm  
Birdwood  
Gloucestershire  
GL19 3EQ  
Tel: 01452 750 451  
Email:  
Birdwood.villafarm@virgin.net

**Minutes of the meeting of the  
CHURCHAM PARISH COUNCIL  
Held at Churcham Primary School  
On the 15<sup>th</sup> September 2015 at 7.30pm**

**1. Attendance and Apologies**

Those Present: - Councillors Reeves, Price, Baber, Newbery, Brookes and Francis along with the clerk Marilyn King, and four members of the public.

Apologies were received and accepted from Councillors Freeman and Robinson.

**2 Declarations of Interest by members in items to be discussed.** There were no declarations.

**3. Minutes of previous Meeting.** Councillor Newbery proposed that they were accepted as a true record, this was seconded by Councillor Price and unanimously approved.

**4. Matters arising.** The clerk reported that she had contacted the highways department regarding the replacement marker posts in Oakle Street and had also requested that the pot holes be filled. She was informed that this will be put into the programme of work.

**5. Planning Applications.** There were no applications to discuss.

**6. To confirm planning decisions by Forest of Dean District Council/Gloucestershire County Council.** No decisions were made.

**7. Clerk's Report.** The clerk reported that Gordon King had filed down the door of the old telephone kiosk so that it now closes properly and he cleared all of the debris and weeds around so that the door can fully open. The parish council asked the clerk to pass on their thanks to Mr King.

Thanks were passed on to councillor Baber for paying for the hedge to be cut around the kiosk to make it more visible, and also for him organising the cleaning of the kiosk by Sam Bevis who has kindly agreed not to charge the parish council for his service tomorrow.

The clerk reported that there will be enough money in the bank accounts to purchase the two defibrillators and boxes. Councillor Baber proposed that they were ordered with councillor Brookes seconding the decision which was unanimously agreed.

Baileys Paints of Thrupp near Stroud had kindly donated free of charge undercoat, red paint and white spirit so that the old telephone kiosk can be repainted ready for the public access defibrillator can be

installed as soon as it is delivered. Some of the parish councillors have agreed to repaint it. The clerk was asked to write to Baileys Paints and thank them for their generous offer.

The clerk was also asked to thank Mr Sam Bevis a local window cleaner who kindly agreed to clean the telephone kiosk inside and out after Councillor Baber offered to pay him to do the job.

The clerk has been asked if she could organise the clearance of the footpath between Lawn Farm and the Church at Churcham. She has already organised this.

**8. Councillor's Reports.** Councillors asked the clerk to find out when the grass verges around the lane were due to be cut as they are blocking visibility.

The tarmac on the footpath by halfway bridge has been damaged by tractors using the field entrance. The clerk was asked to contact the highways department.

Feedback on the cycle route should be available next month.

Deep ruts on either side of Bulley Lane near 1 Picked acre need to be filled. The clerk was asked to contact the highways department.

The overgrown footpath between Priory Hay and Churcham Garage needs to be cut back.

The clerk was asked to contact the highways department.

The cycle path near Beauchamp House needs signage to encourage cyclists to use it. Also the shared cycle path from Over roundabout to Highnam roundabout. The clerk will ask County Councillor Robinson if he could get signage installed.

Two Rivers Housing have had the perimeter of the proposed affordable housing plot cleared so that a topographical survey could be completed.

An update should be available before the end of the year.

## **9 Financial Matters.**

The balance of the two bank accounts will be £7276.28 once the following cheques have been processed.

Payment of invoices for approval: -

9.1 Aon Insurance £364.04 taking advantage of a 5% discount available for a three year agreement, ensuring that the policy will be renewed for the next two years at the same rate.

9.2 Mrs M King £1691.62 clerks salary and office expenses.

9.3 Community Heartbeat Trust £4230.00 purchase of 2 defibrillators and boxes.

9.4 GAPTC £95.00 for Councillor training.

Councillor Baber proposed that the above cheques be signed, this was seconded by Councillor Newbery and unanimously agreed.

## **10. Correspondence received: -**

10.0 NALC/GAPTC Transparency fund application form for a grant. The clerk will look into the criteria to see if the parish council could apply for part of it.

10.2 Royal Mail confirmed that they had replaced the post box in Bulley Lane at Churcham. Councillors were pleased to see it replaced. They thanked the clerk and a local resident and MP Mark Harper for their continued pressure to get it replaced. The clerk was asked to write to MP Mark Harper thanking him.

**11.1** The public were invited to address the meeting with a time limit of 5 minutes at the discretion of the parish council.

A local resident would like the parish council to have their own website so that residents can read the agendas and minutes of meeting. Councillor Baber will discuss this with another local resident who already runs a website that includes some of the parish council details.

**12. Any other business.** There was no other business to discuss.

The chairman thanked everyone for attending and closed the meeting at 8.10pm.  
The date of the next meeting is the 20<sup>th</sup> October 2015.

Mrs Jessica Newbery kindly agreed to act as an independent resident and draw the raffle tickets for the 28 prizes donated. There was a good arrangement of prizes from a food hamper, fruit boxes, a vegetable box, children's toys, bottles and gift vouchers all donated by residents and local businesses. The parish council passed on their thanks to everyone who was involved in the selling of raffle tickets, buying the tickets and donating the prizes.

The clerk's working hours are:

Monday 10am – 12pm, 2pm to 4pm

Wednesday 10am – 12pm, 2pm to 4pm

Thursday 10am – 12pm, 2pm – 3pm

If any urgent item needs to be discussed by councillors or residents in between these times I can be contacted by telephone only on 01452 750451