

Churcham Parish Council

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**The Minutes of the extraordinary meeting of the
CHURCHAM PARISH COUNCIL
Held at Churcham Primary School
On the 19th December 2017 at 7.30pm**

Those Present: - Councillors Francis, Reeves, Brookes, Newbery, Parish Clerk Shelly Ford. No members of the public attended.

1. To receive apologies for absence. Councillors, Baber, Freeman, and Price. County Councillor Robinson and District Councillor Jones.

2. To record any Declarations of Interest by members in items to be discussed. Councillor Brookes declared an interest re the planning application for Whitlow Farm and took no part in any discussions.

3. To approve the minutes of previous Meetings. Councillor Newbery proposed that the minutes were approved; this was seconded by Councillor Brookes and unanimously agreed.

4. To consider matters arising from those minutes.

4.1 The Parish Plan. Carry forward to next meeting, hoping to progress in the New Year.

4.2 2018 Precept. Carry forward to next meeting due to the low number of Councillors attending.

4.3 Warwick Net, have promised some publicity material. Councillor Brookes and Shelly Ford will get together to put compile some copy for the Parish Magazine, deadline for which is January 12th.

4.4 Proposed Cycle Path, Carried forward to next meeting.

4.5 Henry Hook Close opening event January 2108. Attendance is by invitation only. Acceptances must be emailed to Veronica Parker at Two Rivers.

5. To consider planning applications notified by the Forest of Dean District Council: -

5.1 P1779/17/FUL – Churcham Lodge, Main Road, Churcham. Alterations and single story extension Proposed by Councillor Reeves, seconded by Councillor Newbery, unanimously agreed.

5.2 P1795/17/FUL – Birdwood Car Valeting Centre. Erection of building for servicing of motor vehicles (B2 use) in a site that has a mix of vehicle related uses Proposed by Councillor Brookes seconded by Councillor Newbery, unanimously agreed.

5.3 P1819/17/FUL – Whitlow Farm, Whitlow Lane, Birdwood: Erection of a single storey extension (Wet room) Proposed by Councillor Francis, seconded by Councillor Newbery, unanimously agreed.

6. Planning decisions notified by Forest of Dean District Council/Gloucestershire County Council. - Update

6.1 P1673/17/FUL - Churcham Business Park Churcham. Erection of extension to existing approved building (P0502/17/FUL), for B1 use on Business Park site. Unanimously agreed at Parish Council meeting on the 21/11/17, permission now granted.

6.2 P0914/17/FUL - land South West of Colliers Elm Farm Bulley Lane Churcham: - Change of use of land to one gypsy/traveller pitch. The Senior Planning Officer has advised that the deadline for this to be looked at by the planners had been extended to November 30th , extended again to January 12th 2018, the same week that the FODDC planning committee is to meet.

7. To Receive Councillors reports (any problems/concerns from residents)

7.1 Councillor Reeves reported that the trees around the lay-by near the bottom of Church Lane are over-hanging and scraping on the roofs of tall vehicles.

The salt/grit in the bin at the end of Church Lane is for use on the public highway only and not private drives etc.

People are reminded to take care are not park at the junction of Bully Lane and the A40 near Churcham Primary School as this is causing a hazard.

8. To receive the Clerk's report

8.1 Despite working for only 4 days, the light at the junction of Solomon's Tump and the A40 is again out. Western Power is looking into this and will advise.

8.2 All payments to HMRC re PAYE have been processed and are up to date Shelly to monitor and advise.

8.3 Shelly has put together a training programme and will attend the GAPTC the Knowledge part 2 and 3 in February and March respectively at a total cost of £70. Part 1 is fully booked but can be taken in April. Councillor Francis proposed, seconded by Councillor Newbery and unanimously agreed.

8.4 Christmas cards signed by Councillor Francis, the Parish Council Chairman, on behalf of the Parish Council and welcoming the new residents at Henry Hook close have been delivered

9. Financial Matters.

Cheques have been raised in favour of the following:

9.1 Shelly Ford, Parish Clerk (salary and office expenses) - £419.40. Proposed by Councillor Francis, seconded by Councillor Newbery and unanimously approved.

The balance of the two bank accounts will be £7656.75 after the above cheque has cleared

9.2 GAPTC Membership Fees. Have increased by 1% raising it from 25.25 to 25.50 pence therefore an increase of 0.38p per elector

9.3 Discussion re setting of the 2018 Precept: carried forward to next meeting

9.4 Tax requirements for submission to FODDC by 31/1/18: carried forward to next meeting for discussion with the Precept.

10. Correspondence received.

10.1 The Recycling banks at the Fairview Gardener have been removed. The closest large bins are located at the King Head. This as a decision of the Council and not the owners of The Fairview Gardener as the heavier recycling bins sink into the new surface.

10.2 Mr AP Moverley from A M Services Landscaping would like his business to be considered by the Parish Council in respect of any tenders going out for landscaping work.

10.3 A copy of the Register of Electors 2017/2018 has been received

11. Public Question Time.

No members of the public attended the meeting.

12. Matters raised for discussion at next meeting.

12.1 The Parish Plan

12.2 2018 Precept

12.3 Warwick Net

12.4 Cycle Path

12.5 Planning Applications

The chairman thanked everyone for attending and closed the meeting.

**The next meeting is to be held on the 16th January 2018,
Churcham Primary School, 7.30pm**