

Churcham Parish Council

Clerk
Mrs Marilyn King
Birdwood Villa Farm
Birdwood
Gloucestershire
GL19 3EQ
Tel: 01452 750 451
Email:
Birdwood.villafarm@virgin.net

**The Minutes of the meeting of the
CHURCHAM PARISH COUNCIL
Held at Churcham Primary School
On the 17th April at 7.30pm**

Those Present:-

Councillors Francis, Newbery, Baber, Freeman, Brookes, Price and Reeves along with their clerk Marilyn King. Also attending were District Councillor Jones, County Councillor Robinson and 4 members of the public.

1. To receive apologies for absence.

There were no apologies.

2. To record any Declarations of Interest by members in items to be discussed.

There were no declarations.

3. To approve the minutes of previous Meetings. Councillor Reeves proposed that they be signed as a true record, this was seconded by Councillor Price and unanimously agreed.

4. To consider matters arising from those minutes.

Warwick Net.

Flyers were produced regarding faster broadband for Churcham Parish and were delivered to all households in the parish and 38 households expressed an interest, their contact details will be passed on to Warwick Net.

5. To consider planning applications notified by the Forest of Dean District Council:-

5.1 Mr C Hall, Spring View Bulley Lane Churcham: - P0330/18/OUT. Land adjacent to Briarways Main Road Churcham. Outline application for the erection of 2 chalet style bungalows and 2 garages with associated access, driveway and parking.

Councillor Freeman proposed this application be approved, this was seconded by Councillor Brookes and unanimously approved.

All Councillors agreed that this plot of land would be ideally suited for 2 bungalows, and will house a local family, which in turn will help to keep the school running as well as supporting a local business.

It would fit nicely into what the parish would like, and there is a definite need for this type of in-fill, which would not be detrimental to the nearby bungalows.

6. To confirm planning decisions by Forest of Dean District Council/Gloucestershire County Council.

6.1 Ms C Shepherd School of the Lion Main Road Churcham. P0065/18/FUL. Change of use alterations to existing coach house and workshop into residential dwelling and garage. This application has been withdrawn.

7. Clerk's Report.

There was no clerk's report.

8. To receive Councillor's Reports.

The Chairman told the meeting that due to ill health the previous clerk Ms Shelly Ford has resigned with immediate effect. Councillors thanked her and wish her a speedy recovery.

Her job will be taken over by Mrs Marilyn King who retired from the job in October until a new clerk can be appointed.

She can be contacted by telephone on 01452 750451, by email at birdwood.villafarm@virgin.net or by appointment on a Wednesday afternoons only at her home.

The Annual Parish Meeting will be held on the 8th May at 7pm at Churcham School, light refreshments will be served. This will be an informal meeting and all residents will be welcome to discuss any concerns they may have with Councillors.

It is hoped that a representative of Warwick Net will attend to discuss faster Broadband, but at present this is unconfirmed.

Many pot holes that have appeared during the winter and residents are asked to report them to the Pot Hole Hot Line on 08000 514514.

County Councillor Robinson will report all those identified by Councillors, as well as a problem in Chapel Lane where the grass verge is being undermined by vehicles trying to pass in the narrow section between the A40 and Henry Hook Close.

Mud on the footpath between Church Lane and Stone End still has not been cleared by Highways England. Councillor Robinson will discuss this with them.

County Councillor Robinson told the meeting that all of the pot holes reported will take time to fill and the programme to get the work completed will run through the summer. There will be no quick fix.

He also stated the Gloucestershire County Council will phase out single use plastics by 2021, but pointed out that pollution into the sea comes from many of our clothes when washed.

9. Financial Matters.

Cheque for approval.

9.1 Community Heartbeat Trust £45.60 Defibrillator pads.

9.2 GAPTC £176.69 Membership.

9.3 Miss S Ford. £350.20 Salary.

Councillor Price proposed that these cheques be approved, this was seconded by Councillor Reeves and unanimously agreed.

9.2 A Financial Check has been completed by Councillor Reeves.

9.3 2017/18 Audit will now be completed by Marilyn King and sent to the Internal Auditor.

9.4 PAYE. The Chairman will source a company to run the PAYE for the Parish Council.

9.5 HMRC Regulator. The Parish Council is now registered with The Pensions Regulator under the Pensions Act 2008.

10. Correspondence received.

10.1 GAPTC is holding their Annual General meeting on 21st July at Highnam Community Centre.

10.2 Gloucestershire Police Constabulary Neighbourhood policing asked Councillors a number of questions, the answers to which will be passed on to them.

10.3 PKF Littlejohn. 2017/18 AGAR external Audit instructions.

10.4 BBC Radio Gloucester reported Jo Flegg has asked residents to contact her with any interesting stories about the Parish on 01452 307093.

10.5 GAPTC reported that market research regarding data protection officer costs could be around £300 per parish.

10.6 A Forest Enterprise Fair will be held at Mitcheldean Vantage Point from 10am to 4pm on 18th April.

11. Public Question Time.

A resident reported that the highway in Bulley Lane near the Chapel of Rest has collapsed once again.

County Councillor Robinson will ask Gloucestershire Highways to repair it urgently.

Concern was also raised by standing water draining off of fields into Chapel Lane by Henry Hook Close.

County Councillor Robinson will discuss this also with Gloucestershire Highways.

12. Matters raised for discussion at next meeting.

Results from Warwick Net.

**The chairman thanked everyone for attending and closed the meeting at 8.30pm
The date of the next meeting which will be the Annual Parish Meeting will be held on
8th May. The Annual Parish Council Meeting will be held on the 15th May.**