

Churcham Parish Council

Minutes of the Parish Council Meeting 16th October 2018

In attendance:

Parish Councillors: Cllr. Francis, Cllr. Reeves, Cllr. Newbery, Cllr. Brookes

District Councillor: Cllr. Brian Jones

County Councillor: Cllr. Brian Robinson

Outgoing Clerk: Marilyn King

Clerk: Christian Horton

There were three members of the public present.

1. To receive apologies for absence

1.1. Apologies were received from Cllr. S. Price and Cllr. M. Freeman

The council were informed that Mr. Martin Baber had resigned and that notices for a casual vacancy would be posted in the parish.

The Chairman requested that his appreciation of Mr. Baber's many years of service to the parish be noted in the minutes.

2. To receive declarations of interest & written requests for dispensation

2.1. There were none.

3. To consider the minutes of the last meeting

3.1. It was **RESOLVED** to accept the minutes of the last meeting.

4. To discuss matters arising from the minutes of the last meeting

4.1. A meeting has been arranged between Cllr. Francis and Mark Harper MP to discuss the subject of cycleways.

5. To review and consider the Parish Council's policies and procedures

5.1. Code of Conduct

5.1.1. It was **RESOLVED** that the Code of Conduct was up to date.

5.2. Standing Orders

5.2.1. It was **RESOLVED** that the new Standing Orders be adopted.

5.3. Financial Regulations

5.3.1. It was **RESOLVED** that the Financial Regulations remain unchanged.

6. Planning

6.1. Planning Applications:

6.1.1. P1449/18/FUL The Barn Conversion, Pigeon House Farm, Bulley Lane, Churcham.

6.1.1.1. It was **RESOLVED** to support this application.

6.2. To receive a report of planning decisions notified by the Forest of Dean District Council

6.2.1. P0725/18/FUL Change of use of land to one Gypsy/Travellers Pitch comprising 1x mobile home; 1x touring caravan; 1x day room, plus hardstanding and foul drainage. (Part Retrospective) (resubmission).

6.2.1.1. The development was refused.

7. Finance

7.1. 2019 Election costs

7.1.1. The council were informed that should there be a contested election in May 2019 then the cost would be approximately £1,700.

7.2. 2019/20 Budget

7.2.1. It was **RESOLVED** that councillors would consider the draft budget and discuss it further at the next meeting with a view to resolve a final budget.

7.3. To consider a report of bank reconciliations

7.3.1. It was **RESOLVED** that Cllr. Reeves would check the bank reconciliations and report back at the next meeting.

7.4. To consider the following for payment:

7.4.1. Previous Clerk's salary and office costs

7.4.1.1. It was **RESOLVED** to pay the previous Clerk's salary and office costs.

7.4.2. Clerk's salary and expenses

7.4.2.1. It was **RESOLVED** to pay the Clerk's salary and expenses.

7.4.3. GAPTC Invoice No. 5974

7.4.3.1. It was **RESOLVED** to pay GAPTC Invoice No. 5974.

8. To receive a report from the previous Clerk

8.1. The Lengthsman has undertaken painting and gutter clearance at several bus shelters.

8.1.1. It was **RESOLVED** that the council would ask Cllr. Brian Robinson to thank the workmen.

8.2. The railings outside the school have been repaired following an accident.

The Chairman asked that his appreciation of Marilyn King's hard work and dedication during her time as Clerk be noted in the minutes.

9. To receive a report from the Clerk

9.1. The clerk attended GAPTC budget training.

10. To receive a report from Councillors

10.1. There were concerns regarding the state of the road by the Lobstock layby.

It was **RESOLVED** that the Clerk contact Highways England about this.

10.2. Frustration over the lack of progress with the improvement to broadband services by Glide was raised.

10.3. Previous concerns regarding the appearance of some verges have been addressed.

11. To consider a request to join the Forest of Dean Dementia Action Alliance

11.1. It was **RESOLVED** that the Clerk would make further enquires and report back to the council at the next meeting.

12. Public Open Forum

County Councillor Brian Robinson entered the meeting at this stage. The Chairman passed on the council's thanks for the work undertaken by the Lengthsman.

12.1 There was a lively discussion about Glide and broadband services.

13. To consider the date of the next Parish Council Meeting

13.1. The next parish council meeting will be held on 20th November 2018 at 7.30pm in Churcham Primary School.