

CHURCHAM PARISH COUNCIL

**c/o Birdwood Farm Flat, Churcham, Gloucester, GL2
8AP**

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Parish Council Meeting

Minutes of the Meeting

Tuesday 19th October at 7.30 pm at Churcham School

In attendance:

**Cllr. Francis, Cllr. Reeves, Cllr. Newbery and Cllr
Brookes**

Clerk B Jelf

Cllr. Brian Jones (District)

There were two members of the public present

1. To receive apologies for absence

**1.1 Cllr Freeman and Cllr Price sent their
apologies**

2. To receive and consider declarations of interest & written

requests for dispensation

2.1 There were none

3. To consider and sign the minutes of the last

last meeting

3.1 It was AGREED to sign the minutes

4. Public Open Forum

4.1 A member of the public gave a briefing on the proposed Orangery at Beauchamp House

5. Planning

5.1 To consider the following planning applications:-

5.1.1 P1607/21/FUL Town and Country Planning Act,1990 (As Amended) Beauchamp House, Main Road, Churcham, Gloucester. Single Storey Orangery extension to the rear of the property.

5.1.1.1 There were no objections to this application

5.1.2 P1608/21/LBC Town and Country Planning Act,1990 (As Amended) Beauchamp House, Main Road, Churcham, Gloucester. Listed building consent for a Single Storey Orangery extension to the rear of the property.

5.1.2.1 There were no objections to this application

6. Finance & Audit

6.1. To receive and consider approving a financial report and

bank reconciliation

6.1.1 A report updating the Parish Council of the monthly bank reconciliation was check by Cllr Brookes. It was RESOLVED that the reports were an accurate reflection of the state of the Council's finances

6.2. To consider approving the Clerk's salary - £306.30

It was AGREED to pay this amount. Proposed by Cllr Newbery and seconded by Cllr Brookes

7. To discuss and receive an update on the housing needs survey

7.1 The clerk updated members. ACTION Clerk to circulate the previous Housing Needs Survey to members and contact Martin Hutchins.

8. To receive an update on the landowner who offered the land for an exception site

8.1 The clerk informed members that she had been in contact with the landowners agent and invited them to a future meeting

9. To discuss the complaint and request for information from a parishioner

9.1 Cllr Francis gave a brief update and the clerk confirmed that there had been significant work done already to update the website and would continue in the future

10.To receive a report from Cllr Francis on the

community groups formed by the FODDC

11. To discuss changes/updates needed to the website

11.1 The clerk will seek alternative support for the website whilst Nigel Steele is unavailable due to ill health.

12. To discuss the resignation of Cllr King

12.1 Cllr Francis thanked Cllr King for her many years service and announced that there would be a casual vacancy to fill. ACTION Clerk to put on noticeboards and website

13 To decide whether to apply to The Honourable Company of Gloucestershire for two free English Oak trees to commemorate Her Majesty's upcoming platinum jubilee and, if so, where to site them

13.1 It was suggested that the trees could be sited in Oakle Street. A suggestion was made that it could encourage others to reinstate Oakle street to a street lined with Oaks. It was AGREED to consult parishioners for their suggestions

14. To receive verbal reports from Councillors

14.1 Cllr Newbery commented on the bridge at bridge at Chapel Lane which is still in need of repair repair and that there has been more activity with the with the coppice. The church noticeboard is still

still awaiting repair. The clerk will contact Rev. Lara Rev. Lara Bloom and ask if the notices can be put on put on the noticeboard at Bulley Church.

Cllr Francis updated members on the meeting between the clerk and the employment committee, with regards to the role of the clerk.

ACTION An action plan has been put in place with a review in three months.

15. To consider the date of the next meeting

15.1 The date of the next meeting is 16th November 2021