CHURCHAM PARISH COUNCIL

c/o Birdwood Farm Flat, Churcham, Gloucester, GL2 8AP
Email: clerk@churchamparishcouncil.org.uk Tel: 07561611858

Minutes of the Meeting of the Parish Council Tuesday 15th September 2020 at 7.30 pm via Zoom

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In attendance:
Parish Councillors: Cllr. Francis, Cllr. Newbery, Cllr. Price,
Cllr King and Cllr Freeman
Clerk B Jelf
There was one member of the public present

1. To receive apologies for absence
   1.1 Cllr. Brookes and Cllr. Reeves

2. To receive and consider declarations of interest & written requests for dispensation
   2.1 Cllr. King declared an interest in item 5.1.2

3. To consider and sign the minutes of the last meeting
   3.1 It was resolved to unanimously sign the minutes of the last meeting

4. Public Open Forum
   4.1 A member of the public asked for an update on the progress of fastershire. Cllr Francis gave an update and explained that ten businesses needed to sign up and so far there were six. It was agreed that a way forward would be to lobby the Local MP and Fastershire and also look at any new initiatives from Local Government. ACTION To add as an agenda item for the next meeting. Clerk to email Cllr. Robinson

5. Planning

5.1 To receive a report of planning decisions by the Forest of Dean District Council

5.1.1 Dealt with between meetings – PO986/20/FUL Kites Nest Cottage and PO993/20/FUL Birdwood Farm

5.1.1.1 There were no comments

5.1.2 Received - P1286/20/AG

5.1.2.1 There were no comments

6. Finance and Audit

6.1 To receive and consider approving a financial report from the RFO

6.1.1 The clerk reported the balance of the Treasurers Account as of 15.9.2020 was £1459.99 cr after the payment of £5310.00 to the builder had been made. The Business Banking Account had a balance of £8984.71 after a transfer of £6000.00 had been made to the Treasurers Account and a credit interest payment of 54p had been received.

6.2 To discuss the AGAR/Audit and points from previous meetings carried forward

6.2.1 The clerk confirmed that the Auditor were no recommendations on the internal audit.

6.3 To consider and approving the following for payment:

6.3.1 Clerk's salary £306.50

6.3.1.1 It was unanimously agreed to approve the payment

6.3.2 Auditor invoice £55.00

6.3.2.1 It was unanimously agreed to approve the payment

6.4 To discuss the payment made to the builder for bus shelter repairs for £5310.00

6.4.1 Cllr Francis said that there had been a delay on paying the builder due to the difficulties surrounding the new online banking approval system. There were no further comments from Cllrs.

7. To discuss the continuance of zoom meetings in view of the recent Government Guidelines

7.1 It was agreed that due to the new rule of six, future council meetings would continue via zoom.

8. To discuss the minutes being uploaded to the website in a more timely manner

8.1 The clerk apologised that the minutes had not been uploaded within the required time, but assured councillors that going forward this would be rectified. She also confirmed that all agendas and minutes were now up to date on the website.

9 To discuss the new payment authorisation system

9.1 It was agreed that the clerk would aid Cllr. Price and Cllr. Brookes with the application.

10 To receive verbal reports from Councillors

10.1 Cllr King reported that she had been contacted by a member of the public regarding churham garage and that she had forwarded the last minutes onto them. It was agreed that this would be put on as an agenda item at the next meeting.

10.2 Cllr Price reported that there two potholes at the end of the drive of Belvedere, Oakle Street and that one of them was turning into a sinkhole – ACTION Clerk to contact Highways. It was also suggested that the council contact the mobile fish and chip van to see if they would come to Churcham

10.3 Cllr Newbery had nothing to report except that there had been no improvement at the chapel. Cllr King explained that after speaking with the listing officer some time ago there were no powers to enforce any action

10.4 Cllr Freeman reported that a member of the public had expressed their opinion regarding the “extortionate money spent on the bus stop”. Cllr Francis suggested the adopt a bus stop scheme as a way of keeping the bus stops in good order for the future.

11. To consider the date of the next meeting

11.1 The date of the next meeting of Churcham Parish Council will be 20th October 2020 via zoom

The meeting ended at 20.05 pm