

## MINUTES

### CHURCHAM PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 18th April 2023 at 7.30pm

**Attendees:** Councillors: J .Francis, B. Brookes, R. Newbery

**Apologies:** Received from Cllrs. Reeves and Lewis.

Present: L. Williams (Acting Clerk), County Councillor Phil Robinson and District Councillor David Tradgett. The meeting started at 7.31pm.

1. **Acceptances of Office** – All members present signed their Acceptance of Office forms as witnessed by the Acting Proper Officer of the Council.
2. **Election of Chairman** – Cllr. Francis was proposed by Cllr. Brookes and seconded by Cllr. Newbery. Carried unanimously. Cllr. Francis signed his Acceptance of Office as witnessed by the Acting Proper Officer of the Council.
3. **Election of Vice-Chairman** – Cllr. Newbery was proposed by Cllr. Brookes and seconded by Cllr. Francis. Carried unanimously.
4. **Election of Officers** – The chairman proposed that the employment committee should consist of Cllr. Brookes and Cllr. Newbery. Seconded by Cllr. Brookes. Carried unanimously.
5. **Standing Orders** – Members resolved to retain current Standing Orders.
6. **Financial Regulations** – Members resolved to retain current Financial Regulations.

The meeting ended at 7.35pm.

## MINUTES

### CHURCHAM PARISH COUNCIL

DRAFT MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 18th April 2023.

**Attendees:** Councillors: J .Francis (Chairman), B. Brookes, R. Newbery and P. Thomas (Arrived at 7.49pm)

Present: L. Williams (Acting Clerk), County Councillor Phil Robinson and District Councillor David Tradgett. The meeting started at 7.35pm.

1. **APOLOGIES** – Received and accepted from Cllrs. Reeves and Lewis.
2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA AND WRITTEN REQUESTS FOR DISPENSATION** – No interests disclosed.

3. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the meeting held on 18<sup>th</sup> April 2023 form an accurate record of the events. These were signed by the chairman.

4. **PUBLIC OPEN FORUM** – (i) No matters were raised.

(ii) County Cllr. Phil Robinson delivered a verbal report, in summary: 1. GCC awarded an additional £4m for highways upkeep. 39,000 potholes have been repaired since April 2022. Please report matters using the interactive map; 2. The new Community Speedwatch initiative is showing signs of early success; 3. 130,000 trees have been planted this season under the GCC schemes. Mention was made of the GCC sponsored NHS garden display at RHS Malvern last weekend; 4. The Councillor Build Back Better fund has been granted an extra £4,000 specifically for youth projects.

(iii) District Councillor David Tradgett introduced himself to all present and congratulated Cllr. Francis on his election to FoDDC. Discussions about important local issues followed involving no decisions.

## 5. FINANCE

|            |   |   |                    |
|------------|---|---|--------------------|
| <b>(a)</b> | <b>Statement of Accounts as at 11<sup>th</sup> May 2023</b> |   |                    |
|            | Business Banking Account                                    | £ | 21,337.06          |
|            | Treasurers Account  | £ | 65.59              |
| <b>(b)</b> | <b>Grant Applications, S137 Local Gov. Act 1972</b>         |   | None               |
| <b>(c)</b> | <b>Adverse Variance to Budget (&gt;£10)</b>                 |   | No Report          |
| <b>(d)</b> | <b>To Ratify Payments Made Between Meetings</b>             |   |                    |
|            |   | £ | None               |
|            | <b>BACS Payments for Approval</b>                           |   |                    |
|            | Clerk's Wages , April – REL Williams                        | £ | 369.19             |
|            | HMRC Re above (£92.20 to deduct from credit owed to CPC)    | £ | Nil<br>(In Credit) |
|            | Clerk's wages, April – B-Jelf                               | £ | 22.11              |
|            | B. Jelf (Zoom Host Account)                                 | £ | 15.59              |
|            | Mrs F.N. Phillips (Coronation Expenses)                     | £ | 349.20             |
|            | <b>Income Received – Since 18<sup>th</sup> April 2023</b>   | £ |                    |
|            | Bank Interest   | £ | 11.27              |
|            | FoDDC (Precept 1/2)   | £ | 6,125.00           |

5.1 **Accounts** – Members **accepted** the statement of accounts. (Proposed by BB, Seconded by RN)

5.2 **Payments** – Members **resolved** to pay invoices as documented. (Proposed by RN, Seconded By BB)

## 6. PLANNING APPLICATIONS

6.1 **Received:** (i) P0459/23/FUL, Eastridge, Birdwood, GL19 3EF. Variation of Condition 2 (approved plans) to amend approved facing materials relating to planning permission P0393/22/FUL. After discussions there were **No Objections**.

(ii) P0498/23/FUL, Barn at Pheasant Meadow, Birdwood, GL19 3EH. Proposed conversion of agricultural barn to dwelling with associated works. After discussions there were **No Objections**.

**6.2 Dealt with Between Meetings:** None.

**6.3 Decided Since Last Meeting:** None.

**6.4 Appeals:** None.

**6.5 Enforcement Issues:** See Item 10 (ii).

**7. CORONATION** – Cllr. Francis mentioned the many messages of thanks received from some of the 200+ people who attended the highly successful event. Expenses of £349.20 have been authorised for reimbursement. The parish marquee was once again put to effective use.

**8. CHURCHAM NOTICE BOARD** – Cllr. Newbery advised that it appears the PCC plan to effect temporary repairs. They meet on 18<sup>th</sup> May. It was agreed to revisit at the June meeting.

**9. MEMBER'S VERBAL REPORTS** – The Acting Clerk shared a report on several of footpath issues that he received late this afternoon. (i) DCH26 junction with DCH 29, Birdwood Coppice, pedestrian gate replaced with stile. Landowner will be contacted and gate will be replaced one way or another; (ii) DCH20 Tithe Farm, No problems; (iii) DCH24 re planning application P0360/23/TE, agent and applicant have advised a 2 metre gap will be left for the footpath between the new fence and the proposed new mast. Other advice given and there will be follow up with two land owners where path has been illegally blocked and diverted; (iv) several other matters of a minor or temporary nature. Members asked for thanks to be passed to the PRow officer for this excellent work.

Cllr. Brookes advised that a MoP had recently prevented a mowing gang from cutting the designated wildflower area at A40 Lobstocks Bend (South side) and a sign has now been placed on the fence.

Cllr. Francis warned of a Facebook circulation highlighting two men with masks and a black car aggressively asking for gardening work in Bulley.

**10. CORRESPONDENCE** – (i) Andrew Knott, FoDDC, contacted all town and parish council to correct anonymous circulations regarding the allocation of Levelling Up funds. Noted after explanation by the acting clerk;

(ii) A report has been received alleging the presence of a caravan or mobile home being sited on land near Collier's Elm Farm, Bulley, in breach of planning application P0914/17/FUL (Refused). This has been passed to FoDDC Planning Enforcement for investigation.

**10. NEXT MEETING** – Confirmed as 7.30pm on Tuesday 20<sup>th</sup> June 2023 at Churcham School.

The meeting ended at 8.12pm.

Signed:

Date: