

CHURCHAM PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION TUESDAY 20th JUNE 2023 at 7.30pm

Councillors are summonsed to attend the Annual Meeting of the Parish Council and an Ordinary Meeting of Churcham Parish Council to be held at Churcham School on Tuesday 20th June 2023 at 7.30pm for the purpose of transacting the following business.

Please note that councillors may not make a lawful decision on matters not listed on the agenda, but they may resolve to either add the matter to a future agenda and/or to make further enquiries.

AGENDA

- 1. APOLOGIES**
- 2. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 3. MINUTES OF PREVIOUS MEETINGS** – To resolve that the minutes of meetings held on 16th May 2023 form an accurate record of the events.
- 4. PUBLIC OPEN FORUM** - Members of the public, District and County councillors will be invited to address the council at this time.
- 5. FINANCE**
 - 5.1** To accept the statement of accounts.
 - 5.2** To resolve to authorise payments as detailed.

(a)	Statement of Accounts as at 15th June 2023		
	Business Banking Account	£	20,350.61
	Treasurers Account	£	309.50
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Wages, March - REL Williams	£	222.06
	HMRC Re above (£55.60 to deduct from credit owed to CPC)	£	In Credit
	Clerk's Wages, March B Jelf	£	210.41
	B Jelf Expenses (Zoom Host)	£	15.59
(f)	Income Received – Since 16th May 2023	£	
	Bank Interest	£	13.55

- 5.3 Exemption** - To certify that Churcham Parish Council is exempt from the need for a Limited Assurance Review.

- 6. PLANNING APPLICATIONS**
 - 6.1 Received:** None.

- 6.2 Dealt with Between Meetings:** None.
- 6.3 Decided Since Last Meeting:** Churcham House, Main Road, Churcham, GL2 8BP. Remove approx. 50 metres of hedgerow on the boundary between Churcham Farm House and the A40 in order to improve visibility onto the main road. **Consent granted** on 14th June 2023.
- 6.4 Appeals:** None.
- 6.5 Enforcement Issues:** No updates.
- 7. CHURCHAM NOTICE BOARD** – To resolve whether any actions are required in respect of the damaged notice board.
- 8. MEMBER’S REPORTS** – To receive verbal reports from councillors and to determine items for future agendas.
- 9. CORRESPONDENCE** – **(i)** GAPTC are holding their AGM at Highnam on Saturday 22nd July 2023 10.30am start. GAPTC are also recruiting for two positions for FoD based councillors to sit on their Executive Committee; **(ii)** Forest Climate Network shared notes from their most recent Zoom meeting. Next event is on Thursday 29th June 2023, 7.30pm start on Zoom; **(iii)** Severn Estuary Rail Resilience Programme have shared an update detailing upcoming works.
- 10. NEXT MEETING** – To confirm details as 7.30pm on Tuesday 20th June 2023 at Churcham School.
- 11. CONFIDENTIAL ITEM** – To discuss staffing arrangements and resolve as appropriate.

L. Williams

Acting Clerk to Churcham Parish Council 15th June 2023