

# MINUTES

## CHURCHAM PARISH COUNCIL

DRAFT MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 20<sup>th</sup> June 2023.

**Attendees:** Councillors: J .Francis (Chairman), B. Brookes, R. Newbery, D. Reeves, K. Lewis, M. Freeman and P. Thomas.

Present: L. Williams (Acting Clerk), The meeting started at 7.30pm.

1. **APOLOGIES** – Received from County Cllr. Phil Robinson and District Cllr. Dave Tradgett.
2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA AND WRITTEN REQUESTS FOR DISPENSATION** – No interests disclosed.
3. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the meeting held on 16<sup>th</sup> May 2023 form an accurate record of the events. These were signed by the chairman.
4. **PUBLIC OPEN FORUM** – No matters were raised.
5. **FINANCE**

<b>(a)</b>	<b>Statement of Accounts as at 15<sup>th</sup> June 2023</b>		
	Business Banking Account	£	20,350.61
	Treasurers Account	£	305.09
<b>(b)</b>	<b>Grant Applications, S137 Local Gov. Act 1972</b>		None
<b>(c)</b>	<b>Adverse Variance to Budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To Ratify Payments Made Between Meetings</b>		
		£	None
	<b>BACS Payments for Approval</b>		
	Clerk's Wages , April – REL Williams	£	222.02
	HMRC Re above (£55.60 to deduct from credit owed to CPC)	£	Nil (In Credit)
	Clerk's wages, April – B-Jelf	£	210.41
	B. Jelf (Zoom Host Account)	£	15.59
	<b>Income Received – Since 16<sup>th</sup> May 2023</b>	£	
	Bank Interest	£	13.55

- 5.1 **Accounts** – Members **accepted** the statement of accounts. (Proposed by KF, Seconded by RN)
- 5.2 **Payments** – Members **resolved** to pay invoices as documented. (Proposed by BB, Seconded By KL)
6. **PLANNING APPLICATIONS**
  - 6.1 **Received:** None.
  - 6.2 **Dealt with Between Meetings:** None.
  - 6.3 **Decided Since Last Meeting:** Churcham House, Main Road, Churcham, GL2 8BP. Remove approx. 50 metres of hedgerow on the boundary between Churcham Farm House and the A40 in order to

improve visibility onto the main road. **Consent granted** on 14<sup>th</sup> June 2023. Noted.

**6.4 Appeals:** None.

**6.5 Enforcement Issues:** None.

**7. CHURCHAM NOTICE BOARD** – Cllr. Newbery advised that the PCC will repair the board. It was agreed to take no further action at this stage. Cllr. Reeves indicated that posts could be positioned on her land in the future if that would help.

**8. MEMBER'S VERBAL REPORTS** – **(i)** Cllr. Reeves reported four matters. Firstly, she has received complaints about the footway by the A40 from Stone End to Churcham Garage is still overgrown and could not be used by a parishioner with a mobility scooter. **Action:** Clerk will report to National Highways. **(ii)** Cllr. Reeves advised that the internet service to Churcham has been worse than ever with no clues from Gigaclear as to when it will improve. **Action:** Clerk will contact Gigaclear and Cllr. Phil Robinson. **(iii)** A40 potholes are getting worse. **Action:** To be reported again. **(iv)** Potholes in lane south of A40 from Birdwood Villa Farm are worsening. **Action:** To be reported.

Cllr. Freeman advised that Churcham Garage is under new ownership.

Cllr. Newbery enquired about the replacement gate for Birdwood Coppice. The clerk advised that the PRow officer has a gate which is due to be installed.

Cllr. Francis asked for the process of starting a Neighbourhood Development Plan be included on the July agenda.

**9. CORRESPONDENCE** – **(i)** GAPTC are holding their AGM at Highnam on Saturday 22<sup>nd</sup> July 2023 10.30am start. GAPTC are also recruiting for two positions for FoD based councillors to sit on their Executive Committee; **(ii)** Forest Climate Network shared notes from their most recent Zoom meeting. Next event is on Thursday 29<sup>th</sup> June 2023, 7.30pm start on Zoom; **(iii)** Severn Estuary Rail Resilience Programme have shared an update detailing upcoming works.

**10. NEXT MEETING** – Confirmed as 7.30pm on Tuesday 18<sup>th</sup> July 2023 at Churcham School.

This part of the meeting ended at 7.52pm.

**11. CONFIDENTIAL ITEM** – Discussions were held regarding the proposed return to work of the clerk. After discussions the acting clerk agreed to remain in the role through July and August. A plan was agreed to support the process and postholder.

The meeting ended at 8.38pm.

Signed:

Date: