

# **CHURCHAM PARISH COUNCIL MEETING**

## SUMMARY OF ITEMS FOR DISCUSSION TUESDAY 18<sup>th</sup> JULY 2023 at 7.30pm

Councillors are summoned to attend the Ordinary Meeting of Churcham Parish Council to be held at Churcham School on Tuesday 18<sup>th</sup> July 2023 at 7.30pm for the purpose of transacting the following business.

Please note that councillors may not make a lawful decision on matters not listed on the agenda, but they may resolve to either add the matter to a future agenda and/or to make further enquiries.

### **AGENDA**

- 1. APOLOGIES**
- 2. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 3. MINUTES OF PREVIOUS MEETINGS** – To resolve that the minutes of meeting held on 20<sup>th</sup> June 2023 form an accurate record of the events.
- 4. PUBLIC OPEN FORUM** - Members of the public, District and County councillors will be invited to address the council at this time.
- 5. FINANCE**
  - 5.1** To accept the statement of accounts.
  - 5.2** To resolve to authorise payments as detailed.

<b>(a)</b>	<b>Statement of Accounts as at 13<sup>th</sup> July 2023</b>		
	Business Banking Account	£	19,364.41
	Treasurers Account	£	861.48
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To ratify payment made between meetings</b>		None
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Wages, July - REL Williams	£	329.76
	HMRC Re above (£82.40 to deduct from credit owed to CPC)	£	In Credit
	Clerk's Wages, July B Jelf	£	75.91
	Clerk's Wages, B Jelf Backpay from 01/04/22	£	249.34
	B Jelf Expenses (Zoom Host)	£	15.59
	Churcham & Bulley Sunday School Charity Trustees (Field Hire re Coronation)	£	35.00
<b>(f)</b>	<b>To approve budgeted payments in August 2023</b>		
	Clerk's Wages, August - REL Williams		TBA
	HMRC Re above (£TBA to deduct from credit owed to CPC)		TBA
	Clerk's Wages, August B Jelf		TBA

	B Jelf Expenses (Zoom Host)		15.59
<b>(g)</b>	<b>Income Received – Since 20<sup>th</sup> June 2023</b>	£	
	Bank Interest	£	13.80

**5.3 Audit** - To receive the report of the Independent Internal Auditor and to approve the Annual Governance Statement (AGAR).

**6. PLANNING APPLICATIONS**

**6.1 Received:** None.

**6.2 Dealt with Between Meetings:** None.

**6.3 Decided Since Last Meeting:**

**6.4 Appeals:** None.

**6.5 Enforcement Issues:** FoDDC advise that a case has been opened regarding the caravan on land near Colliers Elm Farm, Bulley.

**7. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN –** To resolve how to start the process of seeking to create a Neighbourhood Development Plan (NDP) for Churcham.

**8. MEMBER’S REPORTS –** To receive verbal reports from councillors and to determine items for future agendas.

**9. CORRESPONDENCE – (i)** Final call for GAPTC’s AGM at Highnam on Saturday 22<sup>nd</sup> July 2023 10.30am start; **(ii)** GRCC AGM & centenary celebration, 20<sup>th</sup> July 2023, 3.30pm at Maisemore Village Hall; **(iii)** GAPTC have begun the search for a new CEO as Alison Robinson will soon be moving on; **(iv)** National Highways advise of full overnight closures for road resurfacing works, A40 Huntley Monday 17 July to Thursday 27 July 2023; **(v)** GAPTC have shared their goals and objectives for 2022 to 2026.

**10. NEXT MEETING –** To confirm details as 7.30pm on Tuesday 19<sup>th</sup> September 2023 at Churcham School.

**L. Williams**

**Acting Clerk to Churcham Parish Council 13<sup>th</sup> July 2023**