

DRAFT MINUTES

CHURCHAM PARISH COUNCIL

DRAFT MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 17th OCTOBER 2023

Attendees: Councillors: B Brookes, (acting chairman), K Lewis, P Thomas and D Reeves. R Newbery (arrived 8.00 pm), J Francis (Chairman), arrived 9.00 pm

Present: B Jelf (Clerk), District Cllr. Dave Tradgett and 1 member of the public (MoP). The meeting started at 7.30pm.

1. **APOLOGIES** – Cllr Mike Freeman and County Cllr. Phil Robinson
2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** - None
3. **MINUTES OF PREVIOUS MEETINGS** – Members **resolved** that the minutes of the meeting held on 19th September 2023 form an accurate record of the events and they were signed by acting chairman Cllr Barry Brookes.
1. 4. **PUBLIC OPEN FORUM** – (i) Tracey Cruickshank, member of Mitcheldean TC, briefed members on the plans for an event to be held on Sunday 9th June 2024 at Dene Magna School to mark the 80th anniversary of the D Day landings. She is looking for support/funding from the parish council. She is also looking for volunteers to help on the day. **ACTION** As not all members were present it was agreed that the Clerk would circulate an email from TC and that it would be an item for the next agenda. PT suggested teaming up with an charitable organisation. (ii) Cllr Dave Tradgett delivered a verbal report on FoDDC matters,;- the Local Plan, still in development, although there has been a change in the new homes requirement from 8000 to 6000, with a focus on larger schemes at Lydney, Beachley and Cinderford. There is a full council meeting on Thursday 19th October. PT suggested that there is a need to enhance Lydney station.
5. **FINANCE**
 - 5.1 **Accounts** - Members accepted the statement of accounts
 - 5.2 **Payments** – Members resolved to pay items as documents. A discussion took place regarding the parish council insurance renewal. It was agreed that the clerk would look into this cost for next year

(a)	Statement of Accounts as at 12th October 2023		
	Business Banking Account	£	24541.09

	Treasurers Account	£	36.13
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Wages, October B Jelf	£	496.75
	B Jelf Expenses (Zoom Host)	£	15.59
	Gallagher – Renewal of parish insurance	£	926.53
(f)	Income Received – Since 14th September 2023	£	
	Bank Interest	£	20.73
	FoDDC Precept	£	6125.00

6. PLANNING APPLICATIONS

6.1 Received None

6.2 Dealt with Between Meetings: None.

6.3 Decided Since Last Meeting: : (i) P1008/23/FUL Churcham House, Main Road, Churcham, GL2 8BP. New farm road linking existing farm driveway to farmyard. **Permission granted** 27th September.

6.4 Appeals: None.

6.5 Enforcement Issues: No updates received.

7. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN – The clerk confirmed that last months actions had all been completed and that KL would take 150 leaflets to insert into the parish magazine for distribution.

8. BROADBAND – The email response from Gigaclear was read out and the clerk stated that it was also available on the front page of the website. **ACTION** To display on parish noticeboards

9. EMAIL/LAPTOP/WEBSITE – The clerk expressed her concerns and PT agreed to look at the email/website. **ACTION** Clerk to send members alternative platforms for discussion at a future meeting.

10. MEMBER'S REPORTS– (i) The footpath along the A40 still hasn't been cleared **ACTION** Clerk to contact Highways (ii) Concerns were raised regarding the village marquee as to whether it was secured in a metal box **ACTION** Clerk to contact Tim House to see if he has a suitable receptacle for use (iii) A member of the public had brought to the attention of the parish council that there was a new building around the old structure on the old cricket field (iv) RN reported that work on St Andrew's tower had been completed. Everyone is invited to a reception on 26th October from 6-7pm to hear a short report of the work undertaken. Refreshments also provided.

11. ITEMS FOR NEXT OR FUTURE MEETINGS – (i) Draft budget for 2024/25.
(ii) Agree accuracy of Asset Register

12. NEXT MEETING – Confirmed as 7.30pm on Tuesday 21th November 2023 at Churcham School. The meeting ended at 9.00 pm

