

CHURCHAM PARISH COUNCIL MEETING

SUMMARY OF ITEMS FOR DISCUSSION TUESDAY 21st NOVEMBER 2023 at 7.30pm

Councillors are summoned to attend the Ordinary Meeting of Churcham Parish Council to be held at Churcham School on Tuesday 21st November 2023 at 7.30pm for the purpose of transacting the following business.

Please note that councillors may not make a lawful decision on matters not listed on the agenda, but they may resolve to either add the matter to a future agenda and/or to make further enquiries.

AGENDA

- 1. APOLOGIES**
- 2. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 3. MINUTES OF PREVIOUS MEETINGS** – To resolve that the minutes of meeting held on 17th October 2023 form an accurate record of the events.
- 4. PUBLIC OPEN FORUM** - Members of the public, District and County councillors will be invited to address the council at this time.
- 5. FINANCE**
 - 5.1** To accept the statement of accounts.
 - 5.2** To resolve to authorise payments as detailed.

(a)	Statement of Accounts as at 16th November 2023		
	Business Banking Account	£	22566.55
	Treasurers Account	£	598.26
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Wages, November B Jelf	£	752.75
	B Jelf Expenses (Zoom Host)	£	15.59
	B Jelf Expenses (NDP Leaflets)	£	52.49
	GAPT Subscription	£	195.05
	Community Heartbeat (replacement battery)	£	357.00
(f)	Income Received – Since 12th October 2023	£	
	Bank Interest	£	25.46

6. PLANNING APPLICATIONS

6.1 Received – (i) P1355/23/FUL Meadowsweet, Solomons Tump, Huntley, Gloucester. Erection of a single storey and two storey extensions and internal alterations and associated works. Demolition of conservatory. (ii) P1398/23/PREAPP Primary School, Main Road, Churcham, Gloucester. Pre-application enquiry - siting of an eco classroom (a wooden rectangular outdoor classroom building).

6.2 Dealt with Between Meetings: None.

6.3 Decided Since Last Meeting: None

6.4 Appeals: None.

6.5 Enforcement Issues: No updates received.

7. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN – To receive any progress updates regarding the NDP process and to agree any consequential resolutions.

8. BUDGET – (i) To discuss the draft budget for 2024/25 and, if possible, to agree the budget with any necessary amendments.
(ii) If possible, to agree the Precept for 2024/25. (iii) Agree accuracy of Asset Register

9. EMAIL/LAPTOP/WEBSITE – To discuss whether the current platform is fit for purpose

10. MEMBER'S REPORTS – To receive verbal reports from councillors and to determine items for future agendas.

11. ITEMS FOR NEXT OR FUTURE MEETINGS

12. NEXT MEETING – To confirm details as 7.30pm on Tuesday 16th January 2024 at Churcham School.

B. Jelf

Clerk to Churcham Parish Council 16th November 2023