

MINUTES

CHURCHAM PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 16th JANUARY 2024 at 7.30pm

Attendees: Councillors: J Francis (Chairman), B Brookes, P. Thomas, K. Lewis, D Reeves and R. Newbery

Present: B Jelf (Clerk), County Cllr. Phil Robinson (**arrived 7.35pm**) and 2 member of the public (MoP). The meeting started at 7.30pm.

1. **APOLOGIES** – received from Cllr. Freeman
2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** - None
3. **MINUTES OF PREVIOUS MEETINGS** – Members resolved that the minutes of the ordinary meeting held on 21st November 2023 form an accurate record of the events and they were signed by the chairman.
4. **PUBLIC OPEN FORUM** - Members of the public, District and County councillors will be invited to address the council at this time.
5. **FINANCE**
 - 5.1 To accept the statement of accounts - Members **accepted** the parish account balances
 - 5.2 To resolve to authorise payments as detailed. - Members **authorised** payments and noted payments and receipts as detailed

(a)	Statement of Accounts as at 11th January 2024		
	Business Banking Account	£	21,112.98
	Treasurers Account	£	725.38
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Wages, January 2024 B Jelf	£	496.75
	B Jelf Expenses (Zoom Host)	£	15.59
	Clerk's Wages December 2023	£	496.75
	B Jelf Expenses (Zoon Host)	£	15.59
	Shirley Fowler – Independent Auditor	£	90.00

	PFK Littlejohn	£	48.00
	Quoakle	£	213.60
(f)	Income Received – Since 16th November 2023	£	
	Bank Interest - Dec	£	24.65
	Bank Interest - Jan		21.78

6. PLANNING APPLICATIONS

6.1 Received: (i) P1485/23/F - Barn At, Churcham House, Main Road, Churcham. Change of use of agricultural building to Class B Use (storage and distribution) – There were **No Objections**
(ii) P1641/23/FUL - Agricultural Building Hay/Straw & Machinery Store, Solomons Tump Farm, Solomons Tump, Huntley. Erection of agricultural hay/straw and machinery store.) – There were **No Objections**

6.2 Dealt with Between Meetings: None.

6.3 Decided Since Last Meeting: None

6.4 Appeals: None.

6.5 Enforcement Issues: No updates received.

7. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN – To receive any progress updates regarding the NDP process and to agree any consequential resolutions. – It was **AGREED** that a Steering Group be formed and a date for a meeting was discussed. Clerk to contact interested parties with a suggested date.

8. To discuss the Tewkesbury DC local plan, possible Highnam Development affecting Churcham – The Chairman gave a briefing on the proposed housing in Highnam and it was **AGREED** that the CPCG (Cross Parish Communication Group) be maintained.

9. MEMBER'S REPORTS – To receive verbal reports from councillors and to determine items for future agendas. - Members once again reported on the state of potholes and verges in the parish. **ACTION** Clerk to continue reporting matters to highways. Cllr Robinson was pleased to announce the 4.4 million funding for new/enhanced bus services, with some of last years scrapped routes being reinstated. Gloucestershires spending for this tax year and next tax year is 2.8 million for resurfacing. Anyone wishing to report a pothole problem can either contact the Clerk or visit www.fixmystreet.com. Cllr Robinson will again speak to Mark Hawthorn regarding broadband in the parish. Cllr Robinson left at 20.12 pm. District Cllr. Francis gave a briefing from the District Council and confirmed that a single settlement was not on the Local Plan. All publica services are to be transferred back to the FODDC and Cllr Francis has been voted Chair of the Publica Services

Repatriation Transition. The budget is being formulated, FODDC will upgrade the current refuse lorry to an electric vehicle. A meeting has been planned with Severn Drainage Board to discuss the flooding and run off's from housing estates with a view of how they are managing flooding. Cllr Francis thanked Cllr Newbery for his continued work maintenance work in the parish. In particular the bus stops and Telephone box. The meeting ended at 20.40 pm

10. NEXT MEETING – The next meeting was confirmed as Tuesday 20th February 2024 at 7.30pm at Churcham School.