

# MINUTES

## CHURCHAM PARISH COUNCIL

### MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 19<sup>th</sup> MARCH 2024 at 7.30pm

**Attendees:** Councillors: J Francis (Chairman), B Newbury, B Brookes, P Thomas, D Reeves and K Lewis

**Present:** B Jelf (Clerk) The meeting started at 7.30 pm

1. **APOLOGIES** – received from Cllr Freeman
2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** - None
3. **MINUTES OF PREVIOUS MEETINGS** – Members **resolved** that the minutes of the ordinary meeting held on 20<sup>th</sup> February 2024 form an accurate record of the events and they were signed by the Chairman
4. **PUBLIC OPEN FORUM** - Members of the public, District and County councillors will be invited to address the council at this time. – No one spoke at this time
5. **FINANCE**
  - 5.1 To accept the statement of accounts. - Members **accepted** the parish account balances
  - 5.2 To resolve to authorise payments as detailed.- Members **authorised** payments

(a)	<b>Statement of Accounts as at 13<sup>th</sup> March 2024</b>		
	Business Banking Account	£	19157.00
	Treasurers Account	£	536.76
(b)	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		None
(c)	<b>Adverse variance to budget (&gt;£10)</b>		No Report
(d)	<b>To ratify payment made between meetings</b>		None
(e)	<b>BACS Payments for Approval</b>		
	Clerk's Wages, B Jelf	£	496.75
(f)	<b>Income Received – Since 15<sup>th</sup> February 2024</b>	£	
	Bank Interest	£	21.56

## **6. PLANNING APPLICATIONS**

**6.1 Received: (i) P1714/23/FUL Colliers Elm Farm, Bulley, Churcham, Gloucester.**

**Proposed agricultural building to provide covered manure store.** – There were no objections to this application

**6.2 Dealt with Between Meetings:** - None

**6.3 Decided Since Last Meeting:** - None

**6.4 Appeals:** - None

**6.5 Enforcement Issues:** - None

**7. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN** – To receive any progress updates regarding the NDP process and to agree any consequential resolutions. – Cllr Thomas gave a précis of the meeting and the clerk confirmed that an email had been sent to FODDC requesting a map of the parish

**7.1 To agree a small budget for the functional autonomy of the**

**Steering Group** – an amount of £500 was agreed

**8. TO RECEIVE ANY UPDATES FROM GIGACLEAR** – The clerk was unable to give any updates and she had not received any from Gigaclear, however Cllrs confirmed that works were taking place in the parish

**9. TO DISCUSS THE LETTER RECEIVED FROM GLYNCHBROOK** – Members made NO COMMENT on this item

**10. TO DISCUSS MATTERS ON POTHOLES/VERGES/DRAINS** – ACTION Clerk to continue reporting to highways as necessary

**11. MEMBER'S REPORTS** – To receive verbal reports from councillors and to determine items for future agendas. - Cllr Francis gave an update from the District Council and confirmed that the budget had been approved. Cllr Reeves made a suggestion regarding the broken bollards outside the school. ACTION Clerk to contact highways.

**12. NEXT MEETING** – The date of the next Parish Council meeting was confirmed as Tuesday 16<sup>th</sup> April 2024 at Churcham School. The date of the Parish Meeting was confirmed as Tuesday 23<sup>rd</sup> April 2024 at Churcham School.