MINUTES

CHURCHAM PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 16th APRIL 2024 at 7.30pm

Attendees: Councillors: J Francis (Chairman), M Freeman, B Brookes, D Reeves and K Lewis

Present: B Jelf (Clerk), 2 member of public. The meeting started at 7.30 pm

1. **APOLOGIES – Cllr** B Newbury

2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA -** None

3. **MINUTES OF PREVIOUS MEETINGS –** Members **RESOLVED** that the minutes of the ordinary meeting held on 19th March 2024 form an accurate record of the events and they were signed by the chairman.

4. **PUBLIC OPEN FORUM -** Members of the public, District and County councillors will be invited to address the council at this time. – District Cllr Francis gave an update and confirmed that the leader of council had resigned and that there was **NO** plans by the district council for a large development site in Churcham or surrounding Parishes

5. **FINANCE**

5.1 To accept the statement of accounts. Members **accepted** the parish account balances

5.2 To resolve to authorise payments as detailed. Members **authorised** payments and noted payments and receipts as detailed

(**a**)	**Statement of Accounts as at 11th April 2024**		
	Business Banking Account	£	18,176.04
	Treasurers Account	£	1040.01
(b)	**Grant Applications - Section 137 of Local Government Act 1972**		None
(c)	**Adverse variance to budget (>£10)**		No Report
(d)	**To ratify payment made between meetings**		None
(e)	**BACS Payments for Approval**		
	Clerk's Wages, B Jelf	£	496.75
	GAPTC Annual Subsccription	£	202.85
(f)	**Income Received – Since 13th March 2024**	£	
	Bank Interest	£	19.04

5.3 AUDIT – To resolve whether to appoint Shirley Fowler as Independent Internal auditor for 2023/24. – It was **AGREED** to instruct Shirley Fowler as the Independent Internal Auditor for 2023-24

6. PLANNING APPLICATIONS

6.1 Received: (i) P0348/24/OUT Town and Country Planning Act,1990 (As Amended) Land Adjacent To The Kings Head Public House, Birdwood, Gloucester, Gloucestershire. Outline application for the Erection of up to 4 Dwellings. (some matters reserved) – **Member discussed the application and AGREED that there were no objections to this application. They also wished to acknowledge that the applicated had noted comments from the previous application.**

(ii) P0363/24/AG Town and Country Planning Act,1990 (As Amended) Agricultural and Forestry Development. Application for determination as to whether prior approval is required for further details. Shelley Wood Birdwood Gloucestershire

Prior notification for the erection of a hut for forestry purposes containing tool storage and composting WC – **Members discussed this application at length and AGREED Not to support this application.**

6.2 Dealt with Between Meetings: None

6.3 Decided Since Last Meeting: None

6.4 Appeals: None

6.5 Enforcement Issues: No updates received.

7. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN – To receive any progress updates regarding the NDP process and to agree any consequential resolutions. – Cllr Lewis gave a brief update to members, he is compiling a list of all businesses in the parish.

8.. BROADBAND – To receive any progress update regarding Gigaclear – **ACTION** Clerk to contact Gigaclear and ask for an update

9. MEMBER'S REPORTS – To receive verbal reports from councillors and to determine items for future agendas. **- Members again raised concerns about the drains and also that some bricks had been kicked out of the bus shelter on the A40 – ACTION Clerk to report and contact local builder for repair to bus stop.**

9.1 To receive comments from Cllr Newbury in his absence - **Cllr Francis read out comments left by Cllr Newbury on the planning applications**

10. CORRESPONDENCE – (i) GAPTC have asked for members to submit resolutions to be debated at the upcoming AGM. Submission for resolutions no later than Friday 2nd May 2024 - **NOTED**

11. NEXT MEETING – The date for the Annual Parish Council Meeting was confirmed as 7.30pm on Tuesday 28th May 2024 at Churcham School.

The meeting ended at 8.15 pm