# CHURCHAM PARISH COUNCIL

# MINUTES

MINUTES OF THE ADDITIONAL ORDINARY MEETING OF THE PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON FRIDAY 28th JUNE 2024 at 7.00pm

**Attendees**: Councillors: J. Francis (Chairman), R. Newbery, B. Brookes, K. Lewis and D. Reeves

**Present:** B Jelf (Clerk) - The meeting started at 7.00pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** - None
2. **APOLOGIES -** None
3. **Members of the public, District and County councillors will be invited to address the council at this time.** – No one spoke at this time
4. **INDEPENDENT INTERNAL AUDIT**

   **(i) To receive the Annual Internal Audit Report.** – The Annual Audit Report was **RECEIVED**

   **(ii) To approve the Annual Governance Statement for the year ended 31 March 2024. -** The Annual Governance Statement for the year ended 31 March 2024 was approved before being signed by the chairman and clerk.

   **(iii) To confirm the Accounting Statements for 2023/24.** The Accounting Statements for 2023/24 were confirmed before being signed by the chairman and clerk.

5. **ASSET REGISTER**

   **To receive the updated Asset Register for Churcham Parish Council. -** The updated Asset Register for Churcham Parish Council was accepted.

6. **DATE of NEXT MEETING -** The date of the next meeting was confirmed as Tuesday 16th July 2024 at Churcham School.