CHURCHAM PARISH COUNCIL MINUTES

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 16th JULY 2024 at 7.30pm

Attendees: Councillors: J. Francis (Chairman), R. Newbery, K. Lewis and P. Thomas

Present: B Jelf (Clerk), County Cllr. Phil Robinson - The meeting started at 7.30pm.

1. **APOLOGIES** – Cllr Freeman, Cllr Reeves and Cllr Brookes.

2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – There were none

3. **MINUTES OF PREVIOUS MEETINGS –** Members **resolved** that the minutes of meeting held on 18th June 2024 formed an accurate record of events. Cllr Lewis requested that the minutes of the meeting held on 28th June reflect the apologies given by Cllr Thomas and Cllr Freeman. **– Clerk to amend**

4. **PUBLIC OPEN FORUM -** Members of the public, District and County councillors will be invited to address the council at this time. – Cllr Robinson read from his report (attached). Cllr Francis reported that the first phase of repatriation of services from Publica had begun and that the DC had purchased an electric refuse vehicle.

5. **FINANCE**

5.1 To accept the statement of accounts. – Members **accepted** the parish account balances

5.2 To resolve to authorise payments as detailed.- Members **authorised** payments as detailed

(**a**)	**Statement of Accounts as at 11th July 2024**		
	Business Banking Account	£	23,252.55
	Treasurers Account	£	461.91
(b)	**Grant Applications - Section 137 of Local Government Act 1972**		None
(c)	**Adverse variance to budget (>£10)**		No Report
(d)	**To ratify payment made between meetings**		None
(e)	**BACS Payments for Approval**		
	Clerk's Wages, B Jelf	£	496.75
(f)	**To authorise budgeted payments to be made in August**	£	
	Clerk's Wages, B Jelf	£	496.75
	M Mills (Internal Auditor)	£	90.00
(g)	**Income Received – Since 13th June 2024**	£	
	Bank Interest 9th July	£	24.26

6. **CLERKS REPORT** – The clerk reported that she had attended the funeral of the late Shirley Fowler (the parish Internal Auditor) and had represented members.

7. **FINANCIAL REGULATIONS** – It was agreed to adopt the updated financial regulations

9. **PLANNING APPLICATIONS**

9.1 **Received:** P0722/24/FUL - Town and Country Planning Act,1990 (As Amended) Ivy Cottage , Oakle Street, Churcham, Gloucestershire.

Erection of detached double garage, two-storey rear/side extension and alteration works. – Members had **No Objections** to this application

9.2 **Dealt with Between Meetings:**

9.3 **Decided Since Last Meeting:**

9.4 **Appeals:**

9.5 **Enforcement Issues:** No updates received.

10. **CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN –** To receive any progress updates regarding the NDP process and to agree any consequential resolutions. – There were no updates to report, but it was AGREED that the next meeting would need to have all members in attendance.

11. **SUSTAINABILITY OF WEBSITE/EMAIL** – It was AGREED that a list of questions would be compiled for Nigel Steele and presented at the September meeting

12. **MEMBER'S REPORTS –** Members reported that :-

a. The Telephone Box was in need of a coat of paint

b. Boulders put on the edge of the grass verges on Oakle Street could be a hazard – Clerk to ask street warden to investigate

c. The footpath along the A40 still isn't sufficiently cleared.**-** Clerk to ask R King for a quote to clear the footpath

13. **NEXT MEETING –** The meeting ended at 8.30 pm. The date of the next meeting was confirmed as 7.30pm on Tuesday 17th September 2024 at Churcham School.