MINUTES

CHURCHAM PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF CHURCHAM PARISH COUNCIL HELD AT CHURCHAM SCHOOL ON TUESDAY 17th SEPTEMBER 2024 at 7.30pm

Attendees: Councillors: J Francis (Chairman), B Brookes, R. Newbery, P. Thomas and D Reeves

Present: B Jelf (Clerk), County Cllr Phil Robinson and 1 member of public - The meeting started at 7.30 pm

1. **APOLOGIES** – Cllr Lewis sent his apologies
2. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** - none
3. **MINUTES OF PREVIOUS MEETINGS –** Members **RESOLVED** that the minutes of the ordinary meeting held on 16th July 2024 form an accurate record of the events and they were signed by the chairman.
4. **PUBLIC OPEN FORUM - Members of the public, District and County councillors will be invited to address the council at this time.** – County Cllr Robinson advised that Mark Hawthorn, Leader of GCC, had stepped down, he gave a brief précis of his achievements. His full report can be found on the CPC website. District Cllr Francis gave an update and advised that there will be a consultation and that new housing allocations were being reviewed due to the policy of the new government, with a possibility of an increase in numbers. The first phase of repatriation from publica has been completed and there is to be a report on the efficiency of the planning department.
5. **CLERKS REPORT** – The clerk reported that she had done a comparison exercise for the parish insurance.

6. FINANCE

6.1 To accept the statement of accounts. - Members **accepted** the parish account balances

6.2 To resolve to authorise payments as detailed. – Member **authorised** payments and noted payments and receipts as detailed.

(**a**)	**Statement of Accounts as at 12th September 2024**		
	Business Banking Account	£	22,293.94
	Treasurers Account	£	468.41
(b)	**Grant Applications - Section 137 of Local Government Act 1972**		None
(c)	**Adverse variance to budget (>£10)**		No Report
(d)	**To ratify payment made between meetings – Clerks wages (August)**	£	496.74
(e)	**BACS Payments for Approval**		
	Clerk's Wages, B Jelf	£	496.75
	Parish Insurance	£	1010.73
(f)	**Income Received – Since 16th July 2024**	£	
	Bank Interest – 9th August 2024	£	22.47
	Bank Interest – 9th September 2024	£	18.92

7. PLANNING APPLICATIONS

7.1 Received: None

8. CHURCHAM NEIGHBOURHOOD DEVELOPMENT PLAN – To receive any progress updates regarding the NDP process and to agree any consequential resolutions – The clerk reported that a draft copy of the parish questionnaire had been sent to Keith Chaplin and was await a reply

9. WEBSITE/WEBSITE ACCESSIBILITY COMPLIANCE – To receive questions from councillors and discuss matters arising – It was **agreed** that the clerk would liase with Nigel Steel, look at possible alternatives and report back next month.

10. TO DISCUSS THE PARISH MARQUEE – It was agreed that the marquee should be repaired, that an booking in and out system be implemented with a list of conditions to anyone borrowing the marquee in future. Clerk to write to anyone who had hired the marquee in the last year.

11. TO DISCUSS PARISH DEFIBRILLATOR – It was **agreed** that Cllr Thomas would check the defibrillator.

12. TO DISCUSS PARISH FOOTPATH AND BUS STOPS – A discussion took place and it was **agreed** that the clerk would call highways. It was agreed to ask if any member of the parish would like to adopt a bus stop

13. MEMBER'S REPORTS – To receive verbal reports from councillors and to determine items for future agendas.

a. The hedges at the entrance of Bulley Lane (school end) were overgrown.

b. The drain is still blocked at the entrance to Birdwood Farm road.

c. The broadband at St Hill is still an ongoing problem. The existing poles in a member of places in the parish are unfit for purpose.

14. NEXT MEETING – To date of the next meeting was confirmed as 7.30pm on Tuesday 15th October 2024 at Churcham School The meeting ended 21.05.